

SUBGRANT PROGRAM DESCRIPTION

WEST VIRGINIA STATE HISTORIC PRESERVATION OFFICE

NAME OF GRANT PROGRAM: COMPREHENSIVE PLANNING

PROGRAM PURPOSE: To organize preservation information pertaining to identification, evaluation, registration, and treatment of historic properties in a logical sequence and set priorities for accomplishing those preservation activities.

FUNDING SOURCE: Historic Preservation Fund, National Park Service

AUTHORITY: Chapter 29, Article 1, Section 1 and Section 5 of the Code of West Virginia, The National Historic Preservation Act of 1966, as amended (16 U.S.C 470).

GUIDELINES/REGULATIONS: All projects must comply with the Secretary of the Interior's Standards for Preservation Planning; West Virginia competitive bidding and purchasing requirements; the National Register Program Guidelines, NPS-49; 18 USC 1913 regarding the use of Federal funds for lobbying activities; Section 504 of the Rehabilitation Act of 1973; Title VI of the Civil Rights Act of 1964; Americans with Disabilities Act; and Federal Procurement Standards as enumerated in 43 CFR 12, Subpart C, Uniform Administration Requirements for grants,

BEGINNING DATE: ANNUALLY IN MARCH
ENDING DATE: JUNE OF THE FOLLOWING YEAR

Funding Limit: No grant will be awarded for less than \$ 1,000.00

All grant expenditures and match resources must be expended for services and/or materials used for the approved project during the project period.

MATCHING REQUIREMENTS

Grants are awarded for no more than 60% of the total project costs, with the project sponsor providing at least 40% of the total costs of the project. **Match for Certified Local Governments is 80/20. CLG grants will be awarded for no more than 80% of the total project costs, with the CLG sponsor providing at least 20% of the total costs of the project.**

ELIGIBLE MATCH: Non-Federal sources of cash, Cash derived from the Community Development Block Grant Program, Revenue Sharing Program, in-kind or donated contributions.

INELIGIBLE MATCH: Federal sources of match with the exception of those described above. Any costs whether cash or in-kind that is not necessary and reasonable to the completion of the project and within the grant period.

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ALLOWABLE ACTIVITIES

Grant monies are provided to help preserve a community's historic character and resources through planning activities. These include the following:

1. Carrying out the planning process to create a local or county historic preservation plan. At a minimum, the plan should outline strategies for the identification, evaluation, nomination and treatment of historic resources within the area. Ideally it will be created as part of a community's comprehensive plan.
2. Creating various planning studies such as historic context statements. An historic context statement is a document used for interpreting history and historic resources. It groups together properties that share a common theme, geographic area and time period, and describes the significant broad patterns of history in an area that may be represented by historic properties. The development of context statements serves as the foundation for making decisions about identification, evaluation, nomination and treatment of historic properties.
3. Developing ordinances, regulations, or standards, such as design review and historic preservation components of zoning ordinances. Design review and zoning are tools that can be used to protect resources and implement an historic preservation plan. They should ideally be created after an historic preservation plan has been developed.
4. Developing, purchasing, or implementing advanced planning or computer technologies and applications for the purpose of furthering local or county historic preservation planning goals.
5. Printing and distributing plans, planning studies, ordinances, regulations or other similar documents.

All projects must comply with the Secretary of the Interior's Standards for Preservation Planning.

ELIGIBILITY CRITERIA

SPONSOR ELIGIBILITY:

1. Sponsor must provide evidence of resources for match,
2. For a Preservation Planning Grant, sponsor must have legal authority over area affected by a preservation plan.

PROJECT ELIGIBILITY:

1. The project must fit in at least one category defined under allowable activities.
2. The applications must be complete with all required supplementary information.

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FUNDING PRIORITIES

For Preservation Planning Grants, greater consideration will be given to grant applications dealing with parts of the state where there has been a demonstrated interest in and commitment to historic resources and where development pressures, demolition, or neglect appear to threaten those resources.

For Historic or Archaeological Contexts, greater consideration will be given to grant applications addressing geographical areas where fewer resources have been identified and documented.

Below are listed a number of possible **thematic** topics that might be utilized in the development of historic context statements:

Industry	Social & Cultural	Exploration
Development	Public Works	Architecture
Religion	Engineering	Military
Transportation	Agriculture	Commerce
Communications	Health/Medicine	Arts & Letters
Community Planning		Government, Politics & Law
Landscape Architecture		Minority or Ethnic Heritage
Education		Recreation

SELECTION CRITERIA

Projects will be selected based primarily on the funding priorities, but evaluation will include consideration of the following criteria:

1. Administrative and financial management capabilities of the sponsor.
2. Quality and feasibility of project design,

Projects from lower priorities may be selected if extraordinary circumstances exist.

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APPLICATION PROCEDURES

APPLICATIONS AVAILABLE FROM: Historic Preservation Office
Division of Culture & History
The Cultural Center
1900 Kanawha Blvd., E,
Charleston, WV 25305
304/558-0220

DEADLINE: Postmarked by October 31st

SELECTION PROCESS

Historic Preservation office staff reviews applications for completeness and eligibility and compiles a listing of projects according to the above priorities and selection criteria. This may result in partial funding of some projects.

APPROVAL TIME: The Archives and History Commission will review and select projects. Awards will be announced after the Commission Meeting.

GRANT CONDITIONS

The grant recipient must attend a subgrant management workshop in Charleston.

The grant recipient must submit reports as required.

The sponsor must provide to the office, plans for implementation of results of the project.

The grant recipient must submit a Final Project Report.

The grant recipient must submit 5 copies of Final Product.

Any consultant or staff used for your project must meet 36 CFR 61 qualifications,

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